

CURRICULUM – VITAE

TANMOY PRASAD SARKAR
MBA (Finance & Marketing)
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Dist: Sepahijala Tripura



CAREER OBJECTIVE:

To obtain a responsible position which allow me to apply my background in management to work in challenging environment, to utilize my leadership quality and interpersonal skills.

SOFTWARE SKILLS:

- MSOffice : - Ms Word, Ms Excel, Ms PowerPoint
- Graphic & Web Designing Software : - Adobe Photoshop

STRENGTHS:

Dedication, hardworking and a good team mate. Like to observe and analyse things and willing to bring upon improvement in such creative areas.

ACADEMIC QUALIFICATION:

EXAMINATION	SPECIALIZATION	BOARD/ UNIVERSITY	YEAR OF PASSING	PERCENTAGE/ CGPA
MBA	Finance (Major) Marketing (Minor)	ICFAI UNIVERSITY TRIPURA	2017	8.27
BSc Multimedia	Graphic, Web designing	PTU	2012	63%
HS(+2 stage)	Science	TBSE	2009	51%
Matriculation		TBSE	2007	70%

ADDITIONAL QUALIFICATION:

- Diploma in computer application (DCA) from Help line Computer Centre, Agartala in the year 2013.
- ISO 9001:2015 certified Internal Auditor.
- Has successfully completed the "NISM Series V A: Mutual Fund Distributors Certification Examination".
- Has successfully completed the certification examination conducted by Insurance Institute of India as per Regulation 2(k) of Insurance Regulatory and Development Authority of India.

SUMMER INTERNSHIP:

- Have successfully completed two months summer internship program at SBI Kunjaban branch, Agartala on “The Awareness and Customer Satisfaction about different SBI products and services”.

PROFESSIONAL WORK EXPERIENCE:

Duration (MM/YY-MM/YY)	Name of Employer	Assigned Position	Job Responsibilities
June 2017-May 2018	Basix Consulting and Technology Services Ltd.	Executive	<ul style="list-style-type: none">• Business Development.• Project Planning, Project Execution.• Project Monitoring & Management.• Client Relationship Management.• Regular Project Reporting to Senior Manager.• Overall support to Basix Consulting and Technology Services Ltd (BCTS).
October 2018-December 2018	Asian Paints Ltd.	Distributor Sales Officer(DSO)	<ul style="list-style-type: none">• Identifying and Contacting Prospects & listening to customer needs.• Delivering Presentations about products and Closing.• Setting up targets and Goals & put efforts in achieving the targets and Goals.• Track trends and monitor competition.• Managing Customer Relationships.• Creating value to the products and services.
December 2018-Present	Axis Bank Ltd.	Assistant Manager	<ul style="list-style-type: none">• Providing financial solutions to the Priority customers and ensuring value added services.• Cross selling of Bank's products and Services.• Increasing customer engagement through other non-investment products like Forex, Remittances, Loans, etc. to the new and existing customers.• Enhancing customer profitability by capturing larger share of wallet.• Ensuring that the customers are sufficiently educated on the best financial solutions.

PROJECT EXPERIENCE:

Name of Project	Place/Country	Client's Name	Assigned Position	Duration(MM/YY - MM/YY)
Understanding the Micro Enterprise Lending Practices in India: Need for a Decisive Policy Intervention	Varanasi, Uttar Pradesh	SIDBI	Primary Surveyor	October 2017- November 2017
A study on “The Awareness level and Customer Satisfaction about SBI products and services at SBI Branch, Kunjaban, Tripura.	Agartala, Tripura	SBI	Management Intern	June 2016- July 2016
A study on “Brand loyalty of TVS motorbike owners in delivering customer value and satisfaction.”	Agartala, Tripura	The project was a part of our academic session.	Management Student	October 2015- November 2015
A study on “Risk and Return on three major IT companies of India”.	Agartala, Tripura	The project was a part of our academic session.	Management Student	February 2015- March 2015

ACHIEVEMENTS:

- Have played for Tripura under 15 cricket team in the year 2006-2007.
- Have attended and passed “Quality Management System (QMS) Internal Auditor Training Course (ISO 9001:2015)” organized by BASIX Consulting and Technology Services Limited (BCTS) on June 2017.
- Successfully organized “ICARIA”, techno-cultural fest of ICFAI University Tripura held in ICFAI University on March 2016.
- Successfully participated in advertisement making competition conducted by Management Department, ICFAI University Tripura.

EXTRA CURRICULAR-ACTIVITIES:

- Photography
- Graphic Designing
- Playing cricket

PERSONAL PROFILE:

Date of Birth : - 16 August 1991
Sex : - Male
Father's Name : - Shri. Sadhan Sarkar
Address : - Vill+P.O: Brajapur,
P.S:Bishalgarh,
Dist: Sepahijala Tripura
Pin- 799102
Languages known :- English, Hindi and Bengali

DECLARATION:

I hereby declare that all the statements made in the Curriculum Vitae are true to the best of my knowledge

Dated:
Place:

(TANMOY PRASAD SARKAR)